

New Holland-Middletown ESD #88

Remote Learning Plan

In the remote learning plan, all students will be counted as present for learning that will take place in accordance with ISBE Regulations and policy. It is important families monitor these situations in the community and district and encourage learning to the best degree possible. Note this plan is a living document and can be modified regularly to adjust for new issues or opportunities which become available.

NH-M Elementary School

- Teachers provide a technology-based platform for instruction, Packets of Learning Materials for students who have no access to technology and in instances where teachers choose paper copies. This includes but is not limited too; novels, videos, workbooks, and live prodcasts.
- Staff must be available by email from 9:00 am - 1:00 pm Monday-Friday.
- Staff will attempt to arrange 2 class digital meetings each week for students in classes.
- Lesson needs to be available to students through Google Classroom or other learning platforms, including paper-pencil options, staff has communicated to families. If no technology is available, the district will do the best possible job in providing paper based instructional opportunities.
- Students should be prepared for an average of 2 hours of work per class per week in core classes, although this can change.
- Each teacher will try to provide 2 learning goals for each course every week.
- Students should be expected to complete work best they can each week.
- Instruction from home--lessons/activities sent home as possible, teacher's use Google Classroom, Class Dojo or Seesaw to communicate with families.
- Elementary coursework will revolve around English/Language arts and Mathematics primarily.

Staff Expectations:

- Staff must be available by email from 9:00 am - 1:00 pm Monday-Friday. They will be checking email hourly and responding within 24 hours. (The district realizes that staff have responsibilities in their own lives that can impact their ability to be immediately available.)
- Staff will update Google Classroom or other learning platforms with information.
- Staff will respond to student questions within that school approved program for student use or school email. Staff will not directly communicate with students through personal email, text message or personal social media. Any occurrence of this should be reported to school administration. Staff may communicate with parents with previously established means of communication (school email, Remind App).
- Staff will log student and parent interactions or attempts to interact and submit that log weekly to the Superintendent.

Special Education Teachers:

- Special education and 504 students will be provided the same accommodations and modifications outlined in their IEP to the best of the staff's ability. Special education teachers will work with regular education staff to determine the appropriate modifications for any electronic/home based learning materials.
- Special education teachers will contact families to determine the appropriate methods to supply help during the assigned work times.
- Help may be provided via email, school phones, Skype, Zoom, and Google Hangouts using school emails.
- Staff will NEVER visit a student's home unless there is administrative approval.

Educational Support Personnel

- Assignments may vary depending on the nature of duties.
- Secretarial staff can work on site or at home if possible, this will require approval of the Superintendent.
- Teachers' Aides will receive what needed roles will be filled from the teacher they work with.
- Kitchen staff will work as needed in consultation with the Superintendent.
- Transportation staff will work as needed in consultation with the Superintendent.
- Maintenance staff will continue ongoing work at the school.

REMOTE LEARNING PLANNING DAYS

As NH-M #88 staff have done an exceptional job preparing for this event; the 5 planning days granted per ISBE will be utilized at the end of this period to plan for a return for students, if that occurs. This could be for a period of 1-5 days as determined by ISBE or the NH-M Superintendent of Schools.

Student Learning/Grading/Assessment

IT IS THE GOAL OF NH-M #88 TO FOCUS ON STUDENT LEARNING. DURING THE REMOTE LEARNING TIME FRAME, STAFF WILL FOCUS ON CRITICAL COURSEWORK AND ACTIVITIES WILL SUPPORT LEARNING AND CONTINUE WITH MAJOR LEARNING THEMES IN COURSEWORK.

NH-M #88 understands unique challenges to remote learning for families and staff. During the remote learning period, students will do their best to complete all required work. Staff understands the challenges students face and will work diligently to accommodate student learning. The focus of NH-M #88 is to at all times stay focused on learning while providing solid feedback.

The grading schedule used will be:

PASS / INCOMPLETE will be utilized for grades for the remainder of the year. ISBE guidance indicates that students' grades from when they left school in March 2020 should not be adversely impacted.

Incomplete grades will result in student learning opportunities being extended. The "new normal" for grading/assessment is recoup, review, refine, finish year

Students can submit completed work either through Google Classroom (or other platform as outlined by individual teachers) or by taking a digital picture and emailing it to teachers. If doing so by email, please label it in the subject line with [Last name of student and Title of Assignment]. Otherwise, assignments will be collected and graded throughout the period of remote learning as designated by the Superintendent.

Suggestions for Additional Family Activities

- Reading, e.g., independent reading, listening to someone else read, audiobooks
- Puzzles, Word Searches
- Write a story or in a journal
- Count money
- Draw a map of your neighborhood
- Building with blocks or Legos
- Listen to a podcast
- Watch a documentary
- Take a walk

- Dance
- Exercise
- Fine/gross motor activities
- Stretch or do yoga
- Play a sport
- Listen to music or sing
- Playing (inside or outside)
- Creative arts
- Coloring or drawing
- Imaginative play
- Meditate
- Do something you've been avoiding
- Clean up your room
- Do age appropriate chores
- Gardening
- Fix something broken
- Take care of pets or plants
- Cook or bake
- Write a letter to someone
- Play board games with a family member
- Tell jokes or riddles
- Build a fort and tell stories in it

The Superintendent will provide updated information to students and families as remote learning days continue.

New Holland-Middletown ESD #88 Remote Learning Plan Matrix

Essential Instructional Recommendations (Strongly Encouraged by ISBE)			
Implementation Measures	Implementation Methods	Timeline	Evidence/Outcome
Planning for remote learning that respects the needs of all students and staff.	Paper and Pencil Digital Platforms	March 18, 2020	
Implementing remote learning that attends to the diversity of each community to ensure that all students have access to equitable educational opportunities.	-Paper and Pencil -Digital Platforms -Email and Telephone check-ins with parents -IEP students considerations	March 18, 2020	
Meticulously documenting the best efforts possible being made under the current emergency conditions with regard to students with Individualized Education Programs (IEPs) and Section 504 Plans.	-Principal, special education teacher, Tri-County Coordinator, IEP team, and Parents. - Principal will conference with Tri-County prior to April 2, 2020 -Special education and 504 students will be provided the same accommodations and modifications outlined in their IEP to the best of the staff's ability. Special education teachers will work with regular education staff to determine the appropriate modifications for any electronic/home based learning materials.	Beginning April 13, 2020	

	<ul style="list-style-type: none"> -Special education teachers will contact families to determine the appropriate methods to supply help during the assigned work times. -Help may be provided via email, school phones, Skype, and Google Hangouts using school emails. 		
Structuring active student engagement with learning in accordance with the age appropriate thresholds presented on.	-Share the age appropriate thresholds with staff.	March 18, 2020	
Selecting content for remote learning that is aligned to standards, relevant, and appropriate for each student.	-Teach implementation of district curriculum with Principal	March 18, 2020	
Practicing consistent communication with students, families, and staff to understand how the health emergency is impacting them.	-Document interactions from teachers to students/parents and all two-way communication.	March 18, 2020	<ul style="list-style-type: none"> -Email records. -A parental contact documentation record. Other methods that can be saved and accessed.

Essential Grading Recommendations			
Implementation Measures	Implementation Methods	Timeline	Evidence/Outcome
The emphasis for schoolwork assigned, reviewed, and completed during the remote learning period is on learning, not on compliance.	-ISBE's guidance on grading states that <i>no grading cannot be detrimental to students' academic standing at the beginning of the closure</i> . None of the assignments or assessments that have been/will be provided for students during this closure will be factored into course grades. However, Middle School students in danger of failing due to academic standing (grades) prior to the March 17 th shutdown, may request grading application through the teacher.	March 18, 2020	
Feedback should focus on the continuation of learning and prioritize the connectedness and care for students and staff. All students should have the opportunity to redo, make up, or try again to complete, show progress, or attempt to complete work assigned prior to the remote learning period in that time frame. A focus on keeping children emotionally and physically safe, fed, and engaged in learning should be our first priority during this unprecedented time.	ISBE's guidance on grading states that <i>no grading can be detrimental to student's academic standing the beginning of the closure</i> . None of the assignments or assessments that have been/will be provided for students during this closure will be factored into course grades. However, Middle School students in danger of failing due to academic standing (grades)	Beginning April 13, 2020	

	prior to the March 17 th shutdown, may request grading apply by emailing the teacher.		
More broadly, nothing in this recommendation is intended to replace or supersede federal or state law, contracts, or collective bargaining agreements or established past practice.	-Understood	March 30, 2020	